



# Sign Permit Application

P.O. Box 1479, Pelham, Alabama 35124 | 205.620.6411  
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BUILDING ADDRESS: \_\_\_\_\_ ZONING: \_\_\_\_\_

BUILDING OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_  
\_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_  
\_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

## CHARACTERISTICS OF SIGN

New  On-Premises  
 Replacement  Off-Premises

Size of Sign: Vertical: \_\_\_\_\_ Horizontal: \_\_\_\_\_ Total Square Feet: \_\_\_\_\_

Total height of sign: \_\_\_\_\_ Height above street grade to bottom of sign: \_\_\_\_\_

Principal type of frame:  Structural steel  Wood frame  Masonry  Other

Illuminated sign:  Yes  No

Sign slogan/Name: \_\_\_\_\_

Electrical connection:  Included  Not Included

Electrical Subcontractor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

## REQUIRED DOCUMENTS

- BEFORE & PROPOSED PICTURES, SHOWING UL LISTINGS
- SEALED SITE PLAN (MONUMENT OR NEW POLE SIGN)
- FOOTING DETAILS (MONUMENT OR NEW POLE SIGN)

TOTAL VALUATION: \$ \_\_\_\_\_

Description of work to be done:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGN PERMIT APPLICATION

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS AUTHORIZED AGENT AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THIS JURISDICTION.

I HEREBY ACKNOWLEDGE THAT THE FOLLOWING ARE IN VIOLATION OF THE CODE OF ORDINANCES OF THE CITY OF PELHAM: FAILURE TO CONTACT DIG RITE THREE (3) WORKING DAYS PRIOR TO DIGGING; FAILURE TO MAINTAIN PROPER BUSINESS LICENSE WITH THE CITY; STORAGE OF CONSTRUCTION MATERIAL ON CITY/STATE RIGHT-OF-WAY; AND ACCUMULATION OF MUD AND DEBRIS ON CITY STREETS. VIOLATIONS OF THE ABOVE MAY RESULT IN AN ISSUANCE OF A STOP WORK ORDER.

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Signature of Applicant

Address

Date

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OFFICE USE ONLY

SUBMITTAL DATE: \_\_\_\_\_

APPROVAL DATE: \_\_\_\_\_

PERMIT NUMBER: \_\_\_\_\_